**A person smiling at camera

Description automatically generated**

**Your Name**

985-555-5555 │ [education@gmail.com](mailto:jobneducation@gmail.com) │ Knoxville, TN

**EDUCATION**

**Knoxville High School,** Knoxville, TN May 2024

*High School Diploma*

Weighted GPA 4.1, Unweighted GPA 3.75

Planned college major: Public Relations

AP and Honors courses if taken

**HONORS AND AWARDS**

* List any relevant honors or awards received here.
* EX: High School “Best Citizen” award Class of 2024
* Use a bullet point list to make it easy to read.

**LEADERSHIP**

**President of Beta Club** December 2023 – present

*Senior Year*

* Add a bullet point list of all duties and responsibilities.

**ACTIVITIES**

**Knoxville High School Soccer Team** August 2020 – present

*Freshman - Senior Year*

* These can be any activities, clubs, sports, etc. that you have participated in.

**National Honors Society** August 2022 – present

*Sophomore-Senior Year*

**WORK EXPERIENCE**

**Sam’s Pizza** December 2023 – present

*Server*

* List any job experience here if applicable.
* Add a bullet point list of all duties and responsibilities.

**COMMUNITY SERVICE**

**Knoxville Food Kitchen** December 2023 – present

*120 hours*

* List any community service completed here.
* Include the year(s) or amount completed.